

Richmond Township Board of Supervisors
2026 Annual Reorganizational Meeting
Monday, January 5, 2026
4:00 p.m. prevailing

I. CALL TO ORDER

Brian Wanner called the Richmond Township Board of Supervisors' annual Reorganizational meeting to order at 4:00 p.m. in the Richmond Township Municipal Building.

II. ROLL CALL

In attendance were Supervisors Brian Wanner, Samuel Kemmerer and Scott Brinker; Jen Galomb, Township Secretary/Treasurer.

III. 2026 REORGANIZATION

1. Appointment of "temporary" Chairman

A motion was made by Brian Wanner to appoint Sam Kemmerer as the "temporary" Chairman, Scott Brinker seconded the motion. Motion carried unanimously.

2. Appointment of Chairman

A motion was made by Samuel Kemmerer to re-appoint Brian S. Wanner as Chairman of the Board of Supervisors for 2026, Scott Brinker seconded the motion. Motion carried unanimously.

3. Appointment of Vice-Chairman

A motion was made by Brian Wanner to re-appoint Samuel Kemmerer as the Vice-Chairman of the Board of Supervisors for 2026, Scott Brinker seconded the motion. Motion carried unanimously.

4. Appointment of Township Secretary -Treasurer

A motion was made by Brian Wanner to re-appoint Jen Galomb as the Township Secretary – Treasurer for 2026, Sam Kemmerer seconded the motion. Motion carried unanimously.

- a.) Brian Wanner made a motion to retain the Treasurer's bond for Jen Galomb at the current rate of \$1,000,000.00
- b.) also, to continue the requirement of having two signatures on all issued checks. (The signature of the Treasurer plus one Supervisor). Sam Kemmerer seconded the motion. Motion carried unanimously.

5. Appointment of the depository of Township funds

A motion was made by Brian Wanner to continue with First National Bank as the depository of all Township funds, Sam Kemmerer seconded the motion. Motion carried unanimously.

6. Appointment of PLGIT as the high yield depository for the General and Sewer Funds.

A motion was made by Brian Wanner to continue with PLGIT as the depository for the General and Sewer Funds, Sam Kemmerer seconded the motion. Motion carried unanimously.

7. Regular monthly meeting dates- as approved December 08, 2025

A motion was made by Brian Wanner to approve the regular monthly meeting dates, Sam Kemmerer seconded the motion. Motion carried unanimously.

8. Designation of Reading Eagle for publications of notices.

A motion was made by Brian Wanner to approve the designation of Reading Eagle for publications of notices, Sam Kemmerer seconded the motion. Motion carried unanimously.

9. Appointment of Township Solicitor- Hartman, Valeriano, Magovern & Lutz

A motion was made by Brian Wanner to re-appoint Hartman Valeriano Magovern Lutz as the Township Solicitor for 2026, Sam Kemmerer seconded the motion. Motion carried unanimously.

10. Adoption of Resolution 2026-01- appointment of Township Engineer, Zoning Officer, Code Enforcement Official- Kraft Municipal Group, Inc. and Sewage Enforcement Officer- (On-Lot)- LTL Consultants.

A motion was made by Brian Wanner to re-appoint Kraft Municipal Group, Inc. as the Township Engineer, Zoning Officer and Code Official along with – Sewage Enforcement Officer- (On-Lot)- LTL Consultants for 2026, seconded by Sam Kemmerer. Motion carried unanimously.

11. Adoption of Resolution 2026-02- appointment of sewage enforcement officers- public sewer – Steckbeck Engineering.

On a motion by Brian Wanner to re-appoint, Steckbeck Engineering and Surveying, Inc. as the Public Sewer Enforcement Officer for 2026, Sam Kemmerer seconded the motion. Motion carried unanimously.

12. Appointment of Emergency Management Coordinator

A motion was made by Brian Wanner to re-appoint, Joshua Young as the Emergency Management Coordinator for 2026, Sam Kemmerer seconded the motion. Motion carried unanimously.

13. Additional Board Appointments

A motion to adopt Resolution #2026-03 re-appointing Mat Dempsey to a four-year term on the Richmond Township Planning Commission, commencing January 5, 2026 was made by Brian Wanner and seconded by Samuel Kemmerer. Motion carried unanimously.

A motion to adopt Resolution #2026-04 to appoint Brad Pflum to a four-year term on the Richmond Township Planning Commission, commencing January 5, 2026 was made by Brian Wanner and seconded by Samuel Kemmerer. Motion carried unanimously.

A motion to adopt Resolution #2026-05 to reappoint Todd Stitzel to a three-year term on the Richmond Township Zoning Hearing Board, commencing January 5, 2026 was made by Brian Wanner and seconded by Sam Kemmerer. Motion carried unanimously.

A motion to adopt Resolution #2026-06 to reappoint Jesse Bitler to a three-year term on the Richmond Township Zoning Hearing Board, commencing January 5, 2026 was made by Brian Wanner and seconded by Sam Kemmerer. Motion carried unanimously.

14. ADOPTION OF RESOLUTION #2026-07 – APPOINTMENT OF CPA

A motion to adopt Resolution #2026-07 re-appointing the certified public accounting firm of Cherry Bekaert (formerly Herbein & Company, Inc.) to perform the audit of the Richmond Township financial records for the year 2025 was made by Brian Wanner and seconded by Sam Kemmerer. Motion carried unanimously.

15. ADOPTION OF RESOLUTION 2026-08 - APPOINTMENT OF THE BERKS COUNTY TAX CLAIM BUREAU

A motion to adopt Resolution #2026-08 re-appointing the Berks County Tax Claim Bureau to collect all delinquent taxes imposed by Richmond Township was made by Brian Wanner and seconded by Sam Kemmerer. Motion carried unanimously.

16. Appointment of Township office to continue the collection of the Amusement Taxes

A motion was made by Brian Wanner to continue having the Township Office collect the amusement taxes. Sam Kemmerer seconded the motion. Motion carried unanimously.

17. Appointment of the Tax Collector for the collection of fire and street and light taxes

A motion was made by Brian Wanner to re-appoint Norann Warmkessel as tax collector of the Fire Tax and Street Light Tax assessments. The motion was seconded by Sam Kemmerer. Motion carried unanimously.

18. Re-affirmation of Roadmaster- Robert Rarick

A motion was made by Brian Wanner to re-appoint Robert Rarick III as the full-time Township Roadmaster, Sam Kemmerer seconded the motion. Motion carried unanimously.

19. Re-affirmation of Assistant Roadmaster- Cody Luckenbill

A motion was made by Brian Wanner to re-appoint Cody Luckenbill as the full-time Township Assistant Roadmaster, Sam Kemmerer seconded the motion. Motion carried unanimously.

20. Re-affirmation of FT roadcrew member- Tyler Miller

A motion was made by Brian Wanner to re-appoint Tyler Miller as full-time road crew, Sam Kemmerer seconded the motion. Motion carried unanimously.

21. Re-affirmation of PT roadcrew member- Keith Treichler

A motion was made by Brian Wanner to re-appoint Keith Treichler as part-time road crew member, Sam Kemmerer seconded the motion. Motion carried unanimously.

2026 ANNUAL CONTRIBUTIONS

22. Fleetwood Public Library - \$7,000.00

23. Life Lion – Ambulance Service - \$25,249.00

24. Topton Ambulance - \$1,000.00

25. Local Government Program- Albright College - \$100.00

26. Berks County Conservation District - \$25.00

27. Miscellaneous Business

None.

28. Public participation- Business from the floor

None.

29. Adjournment of the Reorganizational Meeting

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 4:08 P.M. Sam Kemmerer seconded the motion. Motion carried unanimously.

January 5, 2026

Jennifer Galomb
Jennifer Galomb
Township - Secretary/Treasurer

B. S. Wanner
Brian S. Wanner
Chairman, Richmond Township