

Richmond Township Board of Supervisors
Monthly Meeting
Monday, June 08, 2026
6:00 P.M. prevailing time

Vice- Chairman Sam Kemmerer called the Richmond Township Board of Supervisors' monthly meeting to order at 6:03 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Secretary-Treasurer; Chris Hartman, Esq., Solicitor and Jeff Fiant, Kraft Municipal Group

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

None

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the May 11, 2026 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Police Report- Fleetwood Police.

Chief Ulshafer reviewed the report.

Code Enforcement Report for May, 2026 and related Correspondence- Kraft

Jeff Fiant reviewed the report with the Board.

616 Crisscross Road- NOV was issued

11 Farmers Drive- ZHB application has been submitted.

Old Order Mennonite Church- ZHB decision was just issued- permit will be issued.

188 Forgehill Road- Permit Application was submitted and a denial letter will be issued.

20 Heffner- Working on situation between property owners.

444 Main Street- Virginville- Property is pretty much cleaned up, just need the grass and weeds taken care of. Property owner was given names of local lawn care companies to possibly assist with clean up.

2441 Moselem Springs Road- ZHB application was submitted

Solar Farm- Jeff discussed that the area outside the fence has been cut and have had no complaints, other than a few of the trees are dead. The inside of the fence, the grass is compliant with regards to the agreement with the Conservation District. With the amended soils, the recommended cuttings are 4- 5 times a year.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report and had no questions.

Virginville Fire Company Report.

The Board reviewed the report that was submitted.

Walnuttown Fire Company Report.

The Board reviewed the report that was submitted. Brittany discussed that she will be getting together with Mark Richards to get brought up to date on the fire study meetings.

Motion to approve truck payment for \$60,996.83

A motion was made by Sam Kemmerer to approve the fire tax disbursement for the truck payment; Scott Brinker seconded the motion. Motion carried unanimously.

Life Lion and Tipton Ambulance Reports.

The Board reviewed the report and had no comments.

OLD BUSINESS

None

ENGINEER'S REPORT- Jeff Fiant

Solar Farm-

Attorney Hartman will reach out to Attorney Miller and inquire about the status of the restrictor plate.

It was discussed that the grass inside the fence is permitted to grow up to 2' high, with cuttings 4 – 5 times a year, as well as 2 spot sprays

2026 Roadwork Project.

Jeff brought the contract for the Board members to sign.

SOLICITORS REPORT

Delinquent Sewer Report

Attorney Hartman discussed that the report has been updated to reflect what the PAMS reports shows versus what the actual balance is on the accounts, as well as a comment section for status information.

There are three DJ hearings scheduled for June 29th on the complaints that were filed.

Jen will send letters out to accounts 1070 & 1101 as well as any other account that are nearing \$1,000.00 delinquent.

Discuss Shared Use Path Agreement- PennDOT

Attorney Hartman discussed that the language in the agreement has been revised to reflect that PennDOT will be paying for the construction cost, with the Township responsible for the cost of maintenance. There was also a design change to accommodate for a motion detector for activation of the signal for crossing.

After a brief discussion, a motion was made by Sam Kemmerer to approve the agreement, Scott Brinker seconded the motion. Motion carried unanimously.

Discuss Roundabout Agreement- PennDOT

The roundabout agreement has also been changed to reflect the agreement that is already in place for RT662 & RT222. Pavement markings and signage will be PennDOT's responsibility, not on the Township. Sam Kemmerer discussed that the agreement does not have language regarding sidewalks or vegetation, which there should not be either, the roundabout should be solid concrete or macadam.

After a brief discussion, the motion was tabled until next month to get clarification.

Discuss Traffic Signal Maintenance Agreement- PennDOT

Attorney Hartman recommended that the Board approve the agreement as they are similar to the other traffic signal agreements that the Township holds. A motion was made by Sam Kemmerer to approve the agreement; Scott Brinker seconded the motion. Motion carried unanimously.

STECKBECK ENGINEERING- Scott Rights, P.E.

They are in the process of renewing the NPDES for the Township.

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #12404 to Check #12435 including the EFTs in the amount of \$294,450.74 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No checks

Light Fund

A motion was made by Sam Kemmerer to approve the EFT for \$862.97 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3405 to Check #3413 including EFTs in the amount of \$26,904.72 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2207 in the amount of \$60,996.83 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

No checks

Motion to approve Resolution 2026-12 Destruction of Right-to-Know Request

A motion was made by Sam Kemmerer to approve the resolution; Scott Brinker seconded the motion. Motion carried unanimously.

Motion to approve Resolution 2026-13 Plan Revision for New Development- Walbert

Jen discussed at last month's meeting the SMP for Walbert was approved, but the Resolution was not noted in the minutes. A motion was made by Sam Kemmerer to approve Resolution 2026-13; Scott Brinker seconded the motion. Motion carried unanimously.

Continue discussion on sewer billing

Attorney Hartman's office had reviewed the agreement that was sent over from Diversified Technology for the in-house sewer billing. They are very responsive in the comments that were sent over. The Board asked Jen to do a little more research and see if they can give references on other municipalities that are using them.

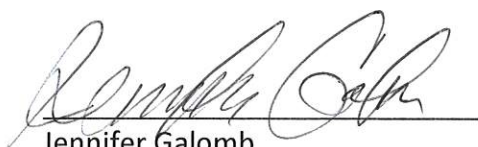
CHAIRMAN'S REPORT

PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, a motion was made by Sam Kemmerer to adjourn the meeting at 6:48 P.M. The motion was seconded by Scott Brinker. Motion carried unanimously.



Jennifer Galomb
Secretary-Treasurer, Richmond Township



Sam Kemmerer
Vice-Chairman, Richmond Township