

Richmond Township Board of Supervisors
Monthly Meeting
Monday, June 09, 2025
6:00 P.M. prevailing time

Chairman Brian Wanner called the Richmond Township Board of Supervisors' monthly meeting to order at 6:00 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Brian Wanner, Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Manager/Secretary-Treasurer; Chris Hartman, Esq., Solicitor; Scott Anderson, Township Engineer

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

None

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the May 12, 2025 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Code Enforcement Report for May, 2025 and related Correspondence- Kraft

Jeff Fiant was in attendance and reviewed the report with the board.
High weeds and grass are in full swing.

188 Forgehill Road- Resident and Jeff are playing phone tag.

1634 Moselem Springs- Still having trash issues.

391 Park Road- Property is in very poor condition. Property owner is working on cleaning it up. Jeff will be returning the tenants phone call tomorrow to discuss.

Kathleen Court – Complaints- Frank spoke to the residents and the activity has settled down since. The properties have also been cleaned up. They will continue to monitor and address any new issues.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report

Jen discussed that LTL had suggested sending out postcard reminders, rather than a letter, which would be cheaper and more convenient. The Board had no issues with that.

Police Report- Fleetwood Police.

Chief Ulshafer was in attendance and reviewed the report.

Virginville Fire Company Report.

The Board reviewed the report and had no questions.

James Detweiler Sr., Assistant Chief of Virginville Fire Company was in attendance

Walnuttown Fire Company Report.

No report was submitted prior to the meeting.

Life Lion and Tipton Ambulance Reports.

The Board reviewed the reports.

Brian Wanner mentioned that they are in the process of doing a comprehensive study on the fire companies and would like to wait until that study is completed to discuss an EMS tax.

OLD BUSINESS

None

ENGINEER'S REPORT- Scott Anderson

Willow Crest- Update

According to the email that Jen had received from Vicki at Met-Ed, Mario should be contacting Reading Line Schedulers to set up a time to open the transformer to look and see if there is conduit available for him to use to install the disconnects needed to finish the lighting.

Jen will reach out and get a site meeting together, which Sam mentioned he would attend.

Scott is also looking to have a meeting with the Conservation District regarding the NPDES permit on this project, along with the close out of the permit on the Lyons Solar Farm.

Solar Farm

Scott Anderson is waiting on a response from them regarding the stormwater, as is the Conservation District.

They are also still waiting for the as-builts before a walk-through can be done.

Elaine Bleiler had asked what time frame the repairs to the roads at the solar farm would be done. Scott explained that they are having a meeting with Ronnie Folk to go over all repairs and then it will be done.

She had also inquired about the retention pond that had to be redone, if the weeds are going to be taken care of as they are very high. Scott mentioned that there are certain DEP standards for the inside of the fence area, but he will check and see what they are.

Fleetwood Borough Authority- LDP

Joe Burget from Burget and Associates, along with David Faust from Renewable Energy presented and discussed the project with the Board.

They were in front of the Zoning Hearing Board to discuss having panels in the front yard of the Borough Authority and were given the approval to do that.

They are planting evergreen trees in the front of the property, which are about 4' high at planting and grow to about 8-10'. By request from the Planning Commission, there will be a section of fence that will connect to the fence that is already in place around the front as to shield the property, along with putting slats on the chain link fence. There will be no earth disturbance at this site, just putting the post in the ground for the panels.

Scott discussed that this solar array would be using the energy on-site to offset the costs of the Authority.

There were 3 waivers that were recommended by the Planning Commission: Preliminary/Final Plan, scale of plan and location map. A motion was made by Brian Wanner to approve the waivers, Sam Kemmerer seconded the motion. Motion carried unanimously.

Also recommended was a conditional plan approval, based upon the September 30, 2024 Kraft review letter and the necessary improvements agreement. A motion was made by Brian Wanner for conditional plan approval, based upon the September 30, 2024 Kraft review letter and the necessary improvements agreement, Sam Kemmerer seconded the motion. Motion carried unanimously.

2025 Street Roadwork

Scott and Robby will be meeting with H&K on Thursday to discuss the project. They are looking to start the project by July 1st and ending by August 15th.

SOLICITORS REPORT

Delinquent Sewer Report

Attorney Hartman reviewed the monthly report with the Board.

19 Eli Drive

The property owner made payment to the Township in full and the check has cleared the bank. A motion was made by Brian Wanner to release the liens that had been held on the property

for the unpaid sewer delinquency, Sam Kemmerer seconded the motion. Motion carried unanimously.

Jen mentioned that she had a request for a sewer certification on another address, which PAMS had responded with a nothing due. The title company mentioned that there were liens against, which we found out is another Sewer Amnesty Program delinquency. She asked if the solicitor could search the rest of the addresses to see if there are any other properties that are unpaid, the Board agreed

STECKBECK ENGINEERING- Scott Rights, P.E.

None

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

Motion to advertise for purchase of a used truck

A motion was made by Brian Wanner to approve the advertisement of the specifications for a used truck, Sam Kemmerer seconded the motion. Motion carried unanimously.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #11973 to Check #11997 including the EFTs in the amount of \$167,130.13 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No Checks

Light Fund

A motion was made by Sam Kemmerer to pay Check #2183 in the amount of \$836.05 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3316 to Check #3322 including EFTs in the amount of \$32,586.04 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

No Checks

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2196 in the amount of \$20,978.37 Scott Brinker seconded the motion. Motion carried unanimously.

Discuss sewer billing

Jen discussed that in the process of working on setting up in-house billing, it has come to her attention that having the residents go on-line to pay their sewer bills would no longer be an option. All payments would have to be either called in or brought into the Township, making it inconvenient for the residents. She asked the Board to give her time to review other options and request more quotes from software companies, along with extending the current agreement with PAMS for another year. A motion was made by Brian Wanner to extend the agreement, Sam Kemmerer second the motion. Motion was carried unanimously.

CHAIRMAN'S REPORT

None


PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

ADJOURNMENT

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 7:02 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.



Jennifer Galomb
Secretary-Treasurer, Richmond Township



Brian Wanner
Chairman, Richmond Township