

Richmond Township Board of Supervisors  
Monthly Meeting  
Monday, May 12, 2025  
6:00 P.M. prevailing time

Chairman Brian Wanner called the Richmond Township Board of Supervisors' monthly meeting to order at 6:00 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

**ROLL CALL**

In attendance at this meeting were Supervisors Brian Wanner, Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Manager/Secretary-Treasurer; Chris Hartman, Esq., Solicitor; Scott Anderson, Township Engineer

**PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION**

None

**APPROVAL OF MINUTES**

A motion was made by Sam Kemmerer to approve the minutes from the April 14, 2025 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

**NEW BUSINESS**

**Code Enforcement Report for April, 2025 and related Correspondence- Kraft**

Jeff Fiant was in attendance and reviewed the report with the board.

188 Forgehill Road- Jeff will be reaching out to the resident to discuss.

391 Park Road- Property is in very poor condition. Jeff is working with them

Attorney Hartman discussed that they had their DJ hearing with the Warmkessel's regarding the NOV that was sent to them. He would like to speak to the Board in an executive session at the end of the meeting.

### **Executive Session**

During the executive session it was recommended that the Board authorize Attorney Hartman to appeal the DJ decision on the enforcement matter, as well as if deemed appropriate, to file an injunction in the Court of Common Pleas. A motion was made by Brian Wanner to authorize these actions, Sam Kemmerer seconded the motion. Motion carried unanimously.

### **SEO Report- LTL Consultants Ltd.**

The Board reviewed the report

Jen discussed that she had received quite a few septic pumping slips the past few weeks and will reach out to Brad and see if there is an updated total on District #3. The properties that are not in compliance, are just not having it done.

### **Police Report- Fleetwood Police.**

Chief Ulshafer was in attendance and reviewed the report. He did mention the shooting in Fieldcrest Court in Fleetwood Borough; they were able to make an arrest on that case and gave special recognition to Corporal Angela Arndt and CI Keith Merkel for their many hours of dedication to the case and arrest.

### **Virginville Fire Company Report.**

The Board reviewed the report and had no questions.

Mark Richards was in attendance and discussed that due to the low call volume, they will be looking at getting rid of their traffic unit and will utilize the squad car more. The rescue tools were just serviced this past month, along with the ladder truck.

### **Walnuttown Fire Company Report.**

The Board reviewed the report and had no questions.

Jeff Buck mentioned that they are having their regular golf tournament coming up.

**Life Lion and Tipton Ambulance Reports.**

The Board reviewed the reports.

**Approval of updated ambulance run cards**

The Township previously had run cards for Kutztown Ambulance, which has closed and Tipton Ambulance took over that designated area, and Fleetwood Volunteer FC Ambulance, which Life Lion has taken over coverage for that area. The run cards have been updated and just needed to be approved and documented in the minutes for Berks County Dispatching Services.

A motion was made by Brian Wanner to approve the updated run cards, Sam Kemmerer seconded the motion. Motion carried unanimously.

**Approve bi-yearly service contract - SMRTGUYS**

A motion was made by Brian Wanner to approve the service contract, Sam Kemmerer seconded the motion. Motion carried unanimously.

**OLD BUSINESS**

None

**ENGINEER'S REPORT- Scott Anderson**

**Willow Crest- Update**

Grande is working on the last of the punch list items. They are still waiting on Met-Ed so that Mario can install the disconnects for the lighting.

There was a title search that was done, as part of the grant process for the Open Space. In that title search, Attorney Hartman mentioned that there are 2 mortgages that are held by Fleetwood Bank. Those mortgages should be free and clear before the Township accepts the

deeds of dedication for that property. Scott will look into this and reach out to Grande and discuss.

### **Solar Farm**

Scott Anderson is waiting on a response from them regarding the stormwater, as is the Conservation District.

Jeff Fiant recommended they do a walk-thru on the property. The Board would like to see the as-builts and be a part of the walk-thru as well.

### **2025- Street Roadwork bid results.**

The Township received 5 bids today and were opened this morning, which H&K Group was the low bid.

New Enterprise Stone & Lime, Inc.	\$344,945.75
Ronnie C. Folk Paving, Inc.	\$427,196.50
Allan Myers	\$326,637.00
H&K Group, Inc.	\$303,962.06
Sacks & Sons, Inc.	\$339,425.05

Scott recommended the Board award and approve the low bid from H&K Group, Inc. A motion was made by Brian Wanner to award the bid to H&K Group, Inc., Sam Kemmerer seconded the motion. Motion carried unanimously.

Scott mentioned that the Forgehill Road bridge paving has been completed.

### **SOLICITORS REPORT**

#### **Delinquent Sewer Report**

Attorney Hartman reviewed the monthly report with the Board.

Jen will send delinquent letter to Sykes and Krauss

**19 Eli Drive**

The Board agrees that the current amount due stands. If the amount is not paid, penalties and interest will be added to outstanding amount until paid.

**STECKBECK ENGINEERING- Scott Rights, P.E.**

None

**Miscellaneous Business**

None

**ROADMASTER'S REPORT**

**Review monthly road work report**

The Board reviewed the report.

Sam Kemmerer has received several complaints about a tree that is hanging in the shoulder of the Fleetwood-Lyons Road, between the Mennonite Church and Mr. Burkholder's property. The property owners are willing to remove the tree but have asked for the Townships assistance with cones and traffic detail to be sure it is done safely.

A motion was made by Sam Kemmerer to allow the Roadmaster to assist with the tree removal, Brian Wanner seconded the motion. Motion carried unanimously.

**SECRETARY- TREASURER'S REPORT**

**Payment of the bills**

**General Fund**

A motion was made by Sam Kemmerer to pay Check #11928 to Check #11972 including the EFTs in the amount of \$280,325.04 Scott Brinker seconded the motion. Motion carried unanimously.

**State Fund**

No Checks

**Light Fund**

A motion was made by Sam Kemmerer to pay Check #2182 in the amount of \$836.04 Scott Brinker seconded the motion. Motion carried unanimously.

**Richmond Township Sewer Fund**

A motion was made by Sam Kemmerer to pay Check #3308 to Check #3315 including EFTs in the amount of \$27,447.48 Scott Brinker seconded the motion. Motion carried unanimously.

**Walnuttown Fire Escrow**

A motion was made by Sam Kemmerer to pay Check #2191 & #2192 in the amount of \$5,374.99 Scott Brinker seconded the motion. Motion carried unanimously.

**Virginville Fire Escrow**

A motion was made by Sam Kemmerer to pay Check #2194 & #2195 in the amount of \$5,374.99 Scott Brinker seconded the motion. Motion carried unanimously.

**Approve reassessment value of 65 Heffner Road and refund on taxes paid**

Jen provided the Board with the assessment paperwork on 65 Heffner Road, reducing the real estate taxes by \$283.66.

A motion was made by Brian Wanner to approve the reassessment value and refund of \$283.66 Sam Kemmerer seconded the motion. Motion carried unanimously.

**The Board went into an Executive Session at 6:45 PM and ended at 6:52 PM**

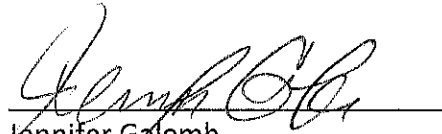
**CHAIRMAN'S REPORT**

None

**PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR**

**ADJOURNMENT**

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 6:56 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.



Jennifer Galomb

Secretary-Treasurer, Richmond Township



Brian Wanner

Chairman, Richmond Township