

Richmond Township Board of Supervisors
Monthly Meeting
Monday, October 13, 2025
6:00 P.M. prevailing time

Vice- Chairman Sam Kemmerer called the Richmond Township Board of Supervisors' monthly meeting to order at 6:02 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Manager/Secretary-Treasurer; Michelle Mayfield, Esq., Solicitor and Scott Anderson, Township Engineer

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

None

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the September 08, 2025 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Code Enforcement Report for September, 2025 and related Correspondence- Kraft

Jeff Fiant reviewed the report with the Board.

He discussed that he had an inquiry regarding solar panels for the school district, similar to the Borough Authority with trying to reduce energy costs.

Jeff is work with the owners of 11 Farmers Drive, they are looking to use the property for truck parking, which is not a permitted use. They must submit a LDP for that.

Sam mentioned that he is hearing about horses on Forge Hill Road, which he thought that property had been discussed a few months ago. Jeff will look into it.

Jen discussed that Mr. Witwer had stopped into the office asking for Witwer Lane to be removed from GPS as it is a private road. Sam mentioned that you must go onto Google Maps to remove it. Mr. Witwer was in attendance and voiced his frustration with the public using that road as a through way or short cut, when it is a private road and he is responsible to make all repairs to the road. Jen made the changes on Google Maps, just have to wait to see if the changes happened.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report and had no questions.

Police Report- Fleetwood Police.

The Board reviewed the report and had no questions.

Virginville Fire Company Report.

The Board reviewed the report and had no questions.

Walnuttown Fire Company Report.

There was no report submitted for the meeting.

Life Lion and Tipton Ambulance Reports.

The Board reviewed the Life Lion Ambulance report and had no questions.

Tipton had no report at the time of the meeting.

Approve Resolution 2025-09- Designation of Berks County Tax Collection Committee Members.

Jen discussed that both delegates selected are Township supervisors, Jim Meals of Fleetwood Borough and Eric Bauman of Maiden Creek. A motion was made by Sam Kemmerer to approve Resolution 2025-09, Scott Brinker seconded the motion. Motion carried unanimously.

A motion was made by Sam Kemmerer to approve Maiden Creek Resolution 20-2025, Scott Brinker seconded the motion. Motion carried unanimously.

Public meeting- October 15th @ 7:00 PM- Fleetwood Historical Society to discuss the FMR JCP

The Berks County Planning Commission will have a public meeting on Wednesday, October 15th @ 7:00 PM to discuss the Fleetwood, Maiden Creek and Richmond Joint Comprehensive Plan. Looking to get the public's input on future plans.

Discussion on the Townships position on potential Data Centers that may look to locate here.

Attorney Mayfield discussed that the zoning ordinance should be looked at for a "catch all" provision, having them ask for a zoning variance, or to amend the zoning ordinance to provide where it could be located. Jeff Fiant discussed that in the C1 and LI zoning districts, there are special exemptions, which is determined by the Board. There are areas where they can be located but there are no regulations as to what they would have to comply with.

Sam Kemmerer discussed that he had concerns with the power source and the immense amount of water that they will be using, which Attorney Mayfield discussed they do reuse the water that is used for cooling. Just a fear of the unknown.

After a brief discussion, Sam asked to continue the discussion in November so we can gather more information.

OLD BUSINESS

Continue discussion on banning brake retarders in the Township.

Scott Anderson shared the report that was completed for the section of the bypass that was off of RT222, connecting to the two-lane highway. For Jake brake or brake retarder restrictions, Penn DOT will not approve if the posted speed limit is 55 MPH or greater and also the grade of the road plays a factor. Scott is still working with PennDOT to see if there is any assistance that they can give.

ENGINEER'S REPORT- Scott Anderson

Willow Crest- update

Grande installed the disconnects and in one area they had an issue with a broken wire that was under a driveway. They were able to make the repairs and are now ready for Kraft to inspect the work. Once inspected, they will submit the cutting card to Met-Ed to have the lights energized. Once the lights are on and the few items from the punch list are completed, the dedication to the roads and street lights can take place.

With the dedication, they are passed the liquid fuels cut-off for the year, which they would need to reimburse the Township for snow removal costs

Scott mentioned on a side note, The Conservation District had no issues with the work that the Township had for Grande to do for the open space, with the exception of the additional parking near the school on the field as it is outside the permit area.

Solar Farm- Request for a time extension on the temporary CO

The temporary CO expires 10/13 and they are requesting an extension until April 13, 2026. This will allow the vegetation to get finalized. They have replaced a few of the trees and want to make sure that they take and they want to make sure the restrictor plate works. The Board had no issues with the request.

Scott mentioned that the contractors have started putting in the solar panels at the Fleetwood Borough Authority.

SOLICITORS REPORT

Delinquent Sewer Report

There was no delinquent report to review this month, however there is a payment plan request from 14 Chapel Drive for the Boards consideration, conditional upon all current quarterly payments are received on time.

A motion was made by Sam Kemmerer to approve the payment plan for 14 Chapel Drive; Scott Brinker seconded the motion. Motion carried unanimously.

Comcast Agreement

Discussion to be put on next month's agenda

STECKBECK ENGINEERING- Scott Rights, P.E.

Discussion on remote caller replacement for pump station to be discussed in November.

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

Reaffirm sale of the 2010 Ford to Leesport Borough.

A motion was made by Sam Kemmerer to approve the sale of the 2010 Ford F350 to Leesport Borough in the amount of \$15,000.00 Scott Brinker seconded the motion. Motion carried unanimously.

Discuss selling the equipment trailer

Robby discussed that Fleetwood Borough has offered \$5,000.00 for our equipment trailer and will be getting approval for that this evening at their meeting. A motion was made by Sam Kemmerer to approve the sale of the equipment trailer; Scott Brinker seconded the motion. Motion carried unanimously.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #12108 to Check #12147 including the EFTs in the amount of \$322,472.05 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

A motion was made by Sam Kemmerer to pay Check #2135 & #2136 in the amount of \$209,000.00 Scott Brinker seconded the motion. Motion carried unanimously.

Light Fund

A motion was made by Sam Kemmerer to pay Check #2186 & #2187 in the amount of \$1,692.90 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3351 to Check #3364 including EFTs in the amount of \$31,663.17 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2197 in the amount of \$1,005.50 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2201 in the amount of \$1,005.50 Scott Brinker seconded the motion. Motion carried unanimously.

Discuss Tax Levy

Kraft provided the front footage for the houses in the Willow Crest development so the light tax levy can be started once the lights have been energized.

The Board will meet on Friday, October 17th at 3:00 PM to discuss the 2026 Budget.

CHAIRMAN'S REPORT

None

PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

It was asked if the Township could put the speed sign on Dryville Road. As it is a State-owned Road Jen will reach out to the Chief and find out if we are able to do that.

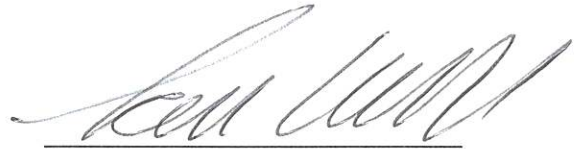
ADJOURNMENT

There being no further business, a motion was made by Sam Kemmerer to adjourn the meeting at 7:25 P.M. The motion was seconded by Scott Brinker. Motion carried unanimously.



Jennifer Galomb

Secretary-Treasurer, Richmond Township



Sam Kemmerer

Vice-Chairman, Richmond Township