

Richmond Township Board of Supervisors
Monthly Meeting
Monday, September 14, 2026
6:00 P.M. prevailing time

Vice-Chairman Sam Kemmerer called the Richmond Township Board of Supervisors' monthly meeting to order at 6:04 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Secretary-Treasurer; Chris Hartman, Esq., Solicitor and Scott Anderson, Township Engineer

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

Steve Hansen (owner of Ozgoods) asked the Board for their assistance with obtaining sewer capacity from Maxatawny Township and entering into an Inter-Municipal Agreement. It was discussed that Maxatawny is at 40% capacity, however capacity has been promised to developers in open ended agreements with no expiration, and those developments have not yet been filled. After a brief discussion, Attorney Hartman will coordinate with Scott Rights of Steckbeck Engineering to have him attend a Board meeting to discuss what can be done.

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the August 10, 2026 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Police Report- Fleetwood Police.

The Board reviewed the report and had no questions.

Code Enforcement Report for August, 2026 and related Correspondence- Kraft

Jeff Fiant reviewed the report with the Board.

A few issues with high grass and weeds and building without a permit.

20 Heffner- ZHB granted the variance for a small tractor repair business.

14457 Kutztown Road- High grass and weeds.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report and had no questions.

Virginville Fire Company Report.

The Board reviewed the report that was submitted.

The County is holding a meeting at Muhlenberg to discuss a proposed radio upgrade. The current radios are about 9 years old and should be replaced every 10. With the trade-in program the radios are approx. \$6,500.00/radio, where without the trade-in they range \$10-\$11,000.00 Mark is going to get the information on the radios and report back for support.

Walnuttown Fire Company Report.

The Board reviewed the report that was submitted.

Life Lion and Tipton Ambulance Reports.

The Board reviewed the report and had no comments.

OLD BUSINESS

None

ENGINEER'S REPORT

Adam's Office – Final LDP Approval

Looking for final plan approval. Additional trees/bushes were added to the plan as requested. A motion was made by Sam Kemmerer for final plan approval, pending the comments that remain in the August 31st Kraft review letter, Scott Brinker seconded the motion. Motion carried unanimously.

Motion to approve Resolution 2026-17- Revision for New Land Development – Adam's Office

A motion was made by Sam Kemmerer to approve the resolution for the Sewer Planning Module; Scott Brinker seconded the motion. Motion carried unanimously.

13994 Kutztown Road- Sketch Plan

Tabled until next month.

2026 Roadwork Project.

Roadwork was wrapped up today. The work was not the quality that we have been used to, but there weren't any areas that should cause any issues. The milling at the driveways was not done and you can see the transitions are not smooth. Scott and Robby will go out and make a note of what needs to be fixed or adjusted and reach out to the contractor about it.

Scott noted that on Richmaiden, right near the clubhouse, there is an extremely large crown. They don't believe that overlaying that is the right option for that. That section has not been done yet and will wait until it is discussed further.

Solar Farm-

The weir has been installed. They reached out to the Conservation District to close out the permit, which the Township wants to wait until there is a significant rain fall to test the restrictor plate. Also, it was discussed that Heelstone should reach out to Mr. Kurtz regarding his well and see what needs to be done to make that right before the permits are closed out.

SOLICITORS REPORT

Delinquent Sewer Report

Acct#1101- 1015 Pleasant Hill Road- Recommend filing a civil complaint, which the Board agreed.

Acct#1205- 11 Huyett Ave.- Next step would be sheriff sale. The Board asked to hold off another month.

Motion to authorize the drafting of an ordinance for the Data Centers.

The Planning Commission had recommended the Board draft an ordinance allowing Data Centers in the "I" industrial district only. There was a discussion as to weather to have it as a conditional use or special exception. The Berks County Planning Commission recommends conditional use, which would leave the Board unbiased and impartial to the decision, whereas with special exception the Board has a right to get involved in the decision.

After a brief discussion, Attorney Hartman will start preparing the ordinance and will wait for some input from Brian Wanner.

Motion to advertise the FMR Joint Comprehensive Plan

A motion was made by Sam Kemmerer to authorize Attorney Hartman to advertise the FMR Joint Comprehensive Plan, Scott Brinker seconded the motion. Motion carried unanimously.

STECKBECK ENGINEERING- Scott Rights, P.E.

None

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

Discuss Open Space

Grande had reached out and would like to close out the NPDES permit. The lot to the left of the development still needs to be cleaned up. It was discussed that at the present time there are no immediate plans for the space, but Grande could still assist with making a parking lot for the area, approx. 50 spaces as the area is designed to have 2 soccer fields.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #12515 to Check #12558 including the EFTs in the amount of \$154,653.99 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No Checks

Light Fund

A motion was made by Sam Kemmerer to approve the EFT for \$867.76 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3428 to Check #3432 including EFTs in the amount of \$28,448.13 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2210 in the amount of \$1,201.00 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2216 in the amount of \$1,201.00 Scott Brinker seconded the motion. Motion carried unanimously.

Motion to approve the corrected Minimum Municipal Funding Obligation (MMO) for 2027

A motion was made by Sam Kemmerer to approve the adjusted cost; Scott Brinker seconded the motion. Motion carried unanimously.

Review quotes for medical insurance- Seltzer Group

The current medical plan had gone up 20%. A motion was made by Sam Kemmerer to renew the current plan; Scott Brinker seconded the motion. Motion carried unanimously.

CHAIRMAN'S REPORT

Nothing to report

PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, a motion was made by Sam Kemmerer to adjourn the meeting at 7:21 P.M. The motion was seconded by Scott Brinker. Motion carried unanimously.

Jennifer Galomb
Secretary-Treasurer, Richmond Township

Sam Kemmerer
Vice-Chairman, Richmond Township